

## **The April 2, 2015 Meeting of the Board of Fire Commissioners**

### **District #3 in the Township of Hanover**

### **County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on April 2, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

**Attendees:** Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio and Thomas Quirk

Also in attendance were Chief James Davidson, Assistant Chief Chad DiGiorgio and James Schultz, Department Administrator.

Commissioner Dugan temporarily suspended the formal agenda for the swearing in of two new Fire Fighters/EMTs/Fire Inspectors. Assistant Chief DiGiorgio made some introductory comments and, subsequently, Michael Belott and John Conner McGuinness were sworn in.

**Correspondence:** There was none.

**Approval of Minutes:** A motion was made by Commissioner Callas, seconded by Commissioner Quirk to approve the minutes of the March 19, 2015 meeting, all in favor with Commissioner Florio abstaining.

**Treasurer's Report:** No report.

#### **Report of the Chief and Board Committees:**

- **Chief's Report:** Assistant Chief DiGiorgio reported that Captain Lake is back on light duty. Spring maintenance is planned and started. Chief DiGiorgio reviewed a variety of training programs. He also noted, in the upcoming months, that the Fire Department has been asked to participate in a wide variety of community events. Chief DiGiorgio touched on Fire Prevention issues, administrative topics and membership.

- **Buildings & Grounds** – Chairman Dugan reported that the Stair Treads are all in and the roof project is moving forward. Chief Davidson noted that the spec book is very detailed and he reviewed it.
- **Apparatus/Equipment Maintenance** – As noted before, things are getting scheduled for Spring maintenance.
- **Website** -- There was discussion about archiving information as well as how to handle administrative access going forward and a number of issues surrounding the website going forward.

**Old Business** – There was no old business to discuss.

**New Business** – There was agreement to go forward with the same landscaper from last year as long as the terms are the same. The Board authorized Administrator Schultz to establish a new contract with the landscaper this year.

**Resolutions** – Commissioner Callas read **Resolution 15-04-02-31** authorizing advertisement for bids for roof restorations and structural upgrades. **A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-04-02-32** appointing volunteer member Carly Gregg as a Junior member with the Fire District. **A motion was made by Commissioner Quirk, seconded by Commissioner Florio to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-04-02-33** appointing per diem EMT Jaime Bergen. **A motion was made by Commissioner Florio, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-04-02-34** authorizing the sale of a surplus stretcher. **A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-04-02-35** authorizing the sale of a surplus stretcher. **A motion was made by Commissioner Quirk, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-04-02-36** allowing the purchase of certain properties (wall-mounted gear racks) at a price not to exceed \$1,200.00. **A motion was made by Commissioner Dugan, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

Each Commissioner received a copy of all of the Resolutions.

There was no further business to discuss. The meeting adjourned at 8:05 PM.

Respectfully submitted by:

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Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on April 16, 2015.

