

**The September 17, 2015 Meeting of the Board of Fire Commissioners
District #3 in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on September 17, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio and Thomas Quirk

Also in attendance were Chief DiGiorgio and Administrator Schultz.

Public Participation: There was none.

Approval of Previous Minutes: Commissioner DeNigris made a motion, seconded by Commissioner Florio, to approve the minutes of the September 3, 2015 Board Meeting, all in favor.

Approval of Minutes for a Special Meeting on September 10, 2015: Commissioner DeNigris made a motion to approve the minutes on September 10, 2015, seconded by Commissioner Callas, all in favor.

Treasurer's Report: Commissioner DeNigris reported that there was a \$32,000.00 deficit in August, but there should be a third quarter tax money which will help. **Commissioner Quirk made a motion, seconded by Commissioner Callas to accept the Treasurer's Report, all in favor.**

Report of the Chief & Board Committees:

- **Chief's Report:** Chief DiGiorgio reviewed the report that he had submitted to the Board covering the usual topics and activities of the Department.

- **Budget:** Commissioner DeNigris indicated that budget planning and workshop would start the middle of next month and encouraged everybody to think about what they want.
- **Liason to Volunteers:** Commissioner Quirk reported that the Christmas Tree lighting ceremony scheduled for December 5th will have to be changed due to a conflict with the Recreation Department. Commissioner Quirk reported that the membership believes that the siren was purchased by them and not the Board. It was agreed by the Board that the Fire Company has to demonstrate through documentation somehow that they did purchase the siren.
- **Building & Grounds:** Commissioner Dugan reported that the contractor has been delinquent in posting certification of prevailing wage payments to their workers. The Board agreed not to pay the contractor until he is compliant with the certifications as obligated by State law. The information is supposed to be supplied on a regular basis in a timely matter. There was discussion of what violations had transpired as well as what course of action to pursue going forward. **ACTION ITEM: It was agreed to ask a contractor/architect to bring all delinquent documentation to the Tuesday meeting in order to get paid. Commissioner Dugan indicated he would contact them and ask for the documentation.**

Commissioner Dugan also reported that there was an issue with the pattern of the shingles over the roof over the engine bay. A correction was made so that the glitch is not noticeable. Commissioner Quirk commented that, initially, there was

discussion about distribution of the used slate which is currently stacked outside. He felt the Board should devise a plan as to how it would be distributed to those who may be interested in having it. **ACTION ITEM: Commissioner Quirk said he would contact President Dobson and indicate that the slate belongs to the Fire Company and they can handle it however they want.**

- **Insurance:** Commissioner DeNigris reported that he and Commissioner Florio will be meeting next week with Rocco Siino.
- **Website:** Administrator Schulz reported that he got a quote of \$50.00 to set up e-mail accounts for the Board.

Old Business – Commissioner Callas inquired of the Chief about ID cards and how that comes about. **ACTION ITEM: Chief DiGiorgio said he would pursue the County ID card implementation going forward.**

New Business – There was none.

Resolutions – Commissioner Callas read **Resolution 15-09-17-86** accepting the resignation of Fire Fighter Mark Juliano. **A motion was made by Commissioner Dugan, seconded by Commissioner Florio to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-09-17-87** amending **Resolution 14-05-01-28** (architectural services). **A motion was made by Commissioner Quirk, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-09-17-88** appointing Bookkeeper. (Karen Calabrese) **A motion was made by Commissioner**

DeNigris, seconded by Commissioner Quirk to adopt the resolution, all in favor.

Commissioner Callas read Resolution 15-09-17-89 authorizing the closing of meeting pursuant to public meetings act. **A motion was made by Commissioner Quirk, seconded by Commissioner DeNigris to adopt the resolution, all in favor.** The Board went into Executive Session to discuss personnel matters.

The Board resumed the regular meeting. No action was taken as a result of the Executive Session. There was no further business to discuss. **A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to adjourn, all in favor.**

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on October 1, 2015.