

Fire District No. 3

Township of Hanover, County of Morris

RESOLUTION DESIGNATING RECORDS CUSTODIAN

October 15, 2015

Resolution 15-10-15-99

WHEREAS, the Fire District need designate a records custodian with the responsibility of addressing any requests received by the Fire District relative to the Open Public Records Act and complying with all provisions of the law relative to any such request.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 3, in the Township of Hanover, County of Morris:

- (1) Administrator James Schultz is hereby designated as custodian as above referenced.

It is hereby certified that this resolution is adopted by the Board of Fire Commissioners on this the 15th day of October, 2015.

Robert Callas, Secretary

"Custodian of a government record" or *"custodian"* means in the case of a municipality, the municipal clerk and in the case of any other public agency, the officer officially designated by formal action of that agency's director or governing body, as the case may be.

"Government record" or *"record"* means any paper, written or printed book, document, drawing, map, plan, photograph, microfilm, data processed or image processed document, information stored or maintained electronically or by sound-recording or in a similar device, or any copy thereof, that has been made, maintained or kept on file in the course of his or its official business by any officer, commission, agency or authority of the State or of any political subdivision thereof, including subordinate boards thereof, or that has been received in the course of his or its official business by any such officer, commission, agency, or authority of the State or of any political subdivision thereof, including subordinate boards thereof. The terms shall not include inter-agency or intra-agency advisory, consultative, or deliberative material.