

**The September 18, 2014 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on September 18, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Peter DeNigris, Maria Florio and Thomas Quirk

Absent: Commissioners Michael Dugan and Robert Callas

James Schultz, Department Administrator, was present also.

Public Participation: Gary Keyser commented that there have been ongoing meetings regarding LOSAP and has set up a committee meeting for Friday, September 26th for further discussion. The meeting would be between the Department Committee and the Board Committee. He also thanked the Board for their financial support of the Life members who attended the Firemen's Convention.

Correspondence: There was no correspondence.

Approval of Previous Minutes: Commissioner Florio would like the August 21st minutes to be changed to reflect a maximum cost of \$200.00 for retrieval of the archived records. Commissioner Florio moved to accept the minutes with the changes, but there was no Second and approval of the minutes was tabled until the next meeting.

Report of the Treasurer: Commissioner DeNigris commented on the August report noting a \$6,000.00 deficit, but felt that the deficit would be overcome by the end of the year. Commissioner DeNigris also noted that budget preparation meetings will start on Monday. He also noted that the State has a new format and questions that will need to be answered, but he has not seen it yet.

Report of the Chief and Board Committees:

- **EMS** – Commissioner DeNigris reported that receivables are still at a deficit, but seem to be improving.

- **Labor Relations** – Commissioner Quirk is still looking to set up a meeting with Robert Lake.
- **Buildings & Grounds** – The stair treads are not in yet. There is a meeting with the architect this coming Tuesday and plans are almost complete. Commissioner Quirk had a discussion with Township officials regarding waiving the fees of retrieving the archive records. After discussion, it turned out that the fees will be \$28.52 to the Board. Commissioner Quirk said that he and Chief Davidson will review the records for relevant information. Commissioner Quirk brought up the topic of Engine Bay exterior spotlights. He noted that they are constantly on, including daytime hours and wondered if they were on a timer. He was informed that they are on a switch. There was discussion that the best remedy might be to put a photo cell on the lights.
- **Insurance** – Nothing to report.
- **Website** – Nothing to report.

Old Business – Commissioner Florio contacted the Department of Planning and Public Works regarding the Historic Preservation Grant. Commissioner Florio reviewed her findings and what would be involved in applying for a grant. She also noted that the current architects are knowledgeable on this topic and how to possibly proceed. Commissioner Quirk said that he would look into contacts with the Historical Society and seek information from them.

New Business – Chad DiGiorgio, Chairman of the Annual Dinner Dance for the Fire Department, approached the Board about their possible financial support for a gift/favor as part of the annual Dinner Dance. Chad made a presentation and explanation of what Challenge Coins are and suggested they would be a nice gift commemorating the 95th anniversary of the Fire Company. **Commissioner DeNigris made a motion to support the purchase of the Challenge Coins at a cost not to exceed \$500.00, seconded by Commissioner Quirk, all in favor.**

There was no further business to discuss. **A motion for adjournment was made by Commissioner Florio, seconded by Commissioner DeNigris, all in favor.**

The meeting adjourned at 7:44 PM.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Robert Callas", is written over a horizontal line.

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on October 2, 2014.