

**The October 2, 2014 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on October 2, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio, Thomas Quirk

Chief James Davidson and James Schultz, Department Administrator, was also present.

Public Participation: There was none.

Correspondence: The Board received a thank you note from the Harrington family. The Board also received a letter from Chief Davidson advising the Board of his intention to retire effective April 1, 2015.

Approval of Previous Minutes: A motion was made by Commissioner Callas, seconded by Commissioner Quirk to approve the minutes from September 4, 2014, all in favor with Commissioner DeNigris abstaining.

A motion was made by Commissioner Florio, seconded by Commissioner Quirk to approve the minutes from September 28, 2014, all in favor with Commissioners Dugan and Callas abstaining.

Report of the Treasurer: No report.

Report of the Chief and Board Committees:

- **Report of Chief** – No report.
- **EMS** – No report.

- **Budget** – Commissioner DeNigris distributed copies of the tentative budget for 2015 and asked all Board members to review it and bring their comments to the next meeting where the budget will be reviewed in detail.
- **Labor Relations** – Commissioner Quirk stated that he had spoken with the FMBA President, Robert Lake. Administrator Schultz noted that there is a legal requirement to file indicating that dialogue/negotiations are under way.
- **Liaison to Volunteers** – Commissioner DeNigris discussed the concept of informing the volunteers of what the current budget actually is and suggested to liaisons that this would correct some of the misinformation that is circulating. There was discussion surrounding the merits of going back and forth regarding the budget.
- **Buildings & Grounds** – Chairman Dugan noted that the stair treads are not in yet. Also, there was a meeting with the architect regarding expanding the scope of the project to possibly include replacing the slate roof on the “main part of the building” with asphalt shingles. The ballpark estimate for the entire project (rods, gutters and roof) would be in the neighborhood of \$300,000.00. Commissioner DeNigris explained that this would be a capital expense and would be outside the operational budget and, therefore, not part of the 2% cap. The Board agreed to look into the replacement of the entire roof with an alternative material other than slate. Administrator Schultz noted that the resolution authorizing the architect needs to be amended to reflect the change in the scope of the project. Commissioner Callas stated that he would prepare the amended resolution for the next meeting. **Commissioner Dugan made a motion, seconded by Commissioner DeNigris to amend the original resolution (14-05-01-28) expanding the scope of the project to include an evaluation of all pitched roofs, all in favor.**
- **Apparatus/Equipment Maintenance** – Chairman Dugan said that everything is in working order at the moment.

- **Insurance** – Commissioner DeNigris said that there was nothing new to report.

Old Business – Commissioner Florio reported that she was hesitant to go forward on the historical preservation process due to its limitations and liens/easements. She reiterated from the last meeting that the grant process must go through the municipality and she was not sure how that process was handled in the past by other entities. Administrator Schultz said that he would look into who applied for the grant within the town and how the money was granted. He also said that he would look into the stipulations regarding the grants.

Commissioner Quirk reported that he had reviewed the property record files and tagged a number of them including a survey of the property which he gave to the Chairman thus allowing the Chairman to proceed with the fence project.

Commissioners Quirk and Florio met with the representatives of the fire company to discuss the LOSAP issue. They reported that a number of issues were discussed and it was clear that members of the Fire Department committee were not aware of a number of details. Both Commissioners felt that, at the end of their meeting, there was more than one person that would be voting against LOSAP.

Chairman Dugan rekindled a discussion from May of this year regarding the security camera system. He described the updated technology/ capacity of the new system, the replacement of 4 old cameras and the general upgrade in quality. The price to convert everything would be \$6,421.00. There was also a \$500.00 annual maintenance fee. Commissioner DeNigris noted that such a purchase was within the budget. **A motion was made by Commissioner DeNigris, seconded by Commissioner Callas authorizing Chairman Dugan to go forward with the new cameras and security system, all in favor.**

New Business -- Commissioner Florio commended Chief Davidson for representing the district and the department at a volunteer fair in support of a local girl scout.

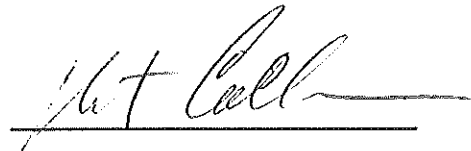
Resolutions --

Commissioner Callas introduced **Resolution 14-10-2-38** authorizing the sale of Car 40, a 1999 Ford Crown Victoria. **A motion was made by Chairman Dugan, seconded by Commissioner Quirk to accept the resolution, all in favor.**

Commissioner Callas introduced **Resolution 14-10-2-39** authorizing the Board to close the meeting pursuant to Open Public Meetings Act. The purpose of the Executive Session is to discuss matters of Personnel. **A motion was made by Commissioner Quirk, seconded by Commissioner Florio to accept the resolution, all in favor.**

The Board reopened the meeting at 9:40 PM. Chairman Dugan noted that the next meeting will be changed from October 16, 2014 to October 20, 2014. There was no further business to discuss. No action was taken in Executive Session. **A motion for adjournment was made by Commissioner Quirk, seconded by Commissioner DeNigris, all in favor.** The meeting was adjourned at 9:43 PM.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Robt Callas", is written over a horizontal line.

Robert Callas, Secretary

The above minutes were approved at a meeting held on October 20, 2014.