

**The October 20, 2014 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on October 20, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio, Thomas Quirk

James Schultz, Department Administrator, was also present.

Public Participation: There was no public participation.

Correspondence: The Board received a thank you note from Stephen Gallagher.

Approval of Previous Minutes: A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to approve the minutes of the October 2, 2014 meeting, all in favor.

Report of the Treasurer: Commissioner DeNigris reported that everything was in good shape. He indicated that some line transfers may need to be made before year's end.

Report of the Chief and Board Committees:

- **Chief's Report** – Chief Davidson had submitted a written report to all Board members. Assistant Chief O'Hare gave a brief update on how the department was approaching the Ebola situation. There was some discussion about preparations and precautions.
- **EMS** – No report.
- **Labor Relations** – Commissioner Quirk has had contact with Robert Lake and Chad DiGiorgio and matters are still pending.

- **Building & Grounds** -- Chairman Dugan said the company is having difficulty matching the color of the stair treads and he also reported that the architect is still working on the update in changes.
- **Apparatus/Equipment Maintenance** – Everything is in good working order.
- **Insurance, By-Laws and Website** -- No report

Old Business – Commissioners Quirk and Florio reported that they have not received any correspondence or communication regarding LOSAP since the last meeting. Commissioner Florio reported on the historic eligibility project. It was her opinion that the district would not be able to meet the criteria of the 3 part task required to be eligible. Therefore, it is her recommendation to put any further effort on the historic aspect on hold. Chairman Dugan said he would touch base with the architect for his opinion on the matter.

Commissioner Quirk reported that the SPEC application for the fence has been submitted and is awaiting approval.

New Business – There was no new business to discuss.

Resolutions – Commissioner Callas read **Resolution 14-10-20-40** which would approve transfer of appropriations. **A motion was made by Chairman Dugan, seconded by Commissioner Florio to approve the resolution, all in favor.**

Commissioner Callas read **Resolution 14-10-20-41** which amends **Resolution 14-05-01-28**. The new motion expands the scope of the work as previously outlined. **A motion was made by Commissioner Florio, seconded by Commissioner Quirk to approve the resolution, all in favor.**

At this point, the Board decided to review the proposed budget. Commissioner DeNigris reviewed the budget highlighting points on both revenue and expense sides of the budget. He noted that he is still waiting for the new tax number from the Township's treasurer. One change was made to the line "Training Supplies & Fees". The proposed budget had \$0, but after discussion, \$1,000.00 was added to the line.

Commissioner Quirk expressed concern regarding putting money away in anticipation of building out a radio system. He stated that it was his understanding that the plan was to put money aside with the idea that one day the Board might have to consider building a separate system if things did not work out with the County. Commissioner Quirk said that he would follow up on where the separate radio system project stood. **A motion was made by Commissioner Florio, seconded by Commissioner DeNigris to accept the proposed budget and forward it to Vince Montanino, all in favor.** The understanding is that he would get the tax numbers from the Township, review the format and submit it to the State.

Commissioner Callas read **Resolution No. 14-10-20-42** authorizing the closing of the meeting to the public for the purpose of discussing Personnel matters. **A motion was made by Commissioner Quirk, seconded by Commissioner Dugan to approve the Resolution, all in favor.** The Board went into Executive Session at 8:00 PM.

The Board resumed the regular meeting.

There was no further business to discuss and a motion for adjournment was made by Commissioner DeNigris, seconded by Commissioner Quirk, all in favor.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "Robert Callas", written over a horizontal line. The signature is cursive and extends to the right with a long, thin tail.

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on November 6, 2014.