

**The November 6, 2014 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on November 6, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio. James Schultz, Department Administrator was also present.

Absent: Commissioner Thomas Quirk

Public Participation: Gary Keyser inquired whether any money for LOSAP was included in the budget proposal. Commissioner DeNigris stated that there was none. Mr. Keyser also inquired whether it was a conflict of interest utilizing the same individual for budget preparation and auditing the budget. Commissioner DeNigris stated that this issue had been discussed in the past and it was his understanding that there is no conflict. Mr. Keyser also inquired about the staffing of the MAB (rehab bus) when it is deployed. He wanted to know if per diems were paid if they are part of the staffing. Chairman Dugan stated that he has not seen a per diem on the MAB and that Chief Davidson has been advised to utilize the career staff as a last resort.

Approval of Previous Minutes: Commissioner Callas stated that this would be for the October 20th regular meeting and for the Special Meeting held on October 27th. **A motion was made by Commissioner Florio, seconded by Commissioner Callas to approve the minutes of both sessions, all in favor.**

Report of the Treasurer: Commissioner DeNigris reported that the proposed budget was sent to Mr. Montanino so that he could format it for submission to the State. Commissioner DeNigris also noted that the State now asks for a lot of additional information.

Report of the Chief and Board Committees:

- There was no report for a number of committees.

- **Buildings & Grounds** – Commissioner Dugan reported that most of the stair treads have been installed and will be finished in the next few days. Chairman Dugan also reported that a new floor would be going in the dayroom and that the installer was donating the material, but charging for the labor. The Commissioner further reported that there is some clarity needed on the architect's proposal.
- **Apparatus/Equipment Maintenance** – Chairman Dugan reported that Ambulance 38 needs to replace the airbags that raise and lower the rear of the ambulance.
- All other committees had nothing to report.

Old Business – LOSAP was discussed by Commissioner Florio and she explained to Mr. Keyser that the Board is awaiting an indication from the Fire Company that they prefer LOSAP instead of the Pay for Call before proceeding any further. The Board has yet to receive that information.

New Business – Chairman Dugan noted that he would be sending a letter to the Fire Company thanking them for the donation of the vehicle extrication equipment.

Commissioner Callas read **Resolution 14-11-6-45** authorizing the Board to go into Executive Session to discuss Personnel matters. Tonight, there are two matters to discuss – one is the hiring process for a new Chief and the other one will be contract negotiations. **A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to accept the Resolution, all in favor.** The Board went into Executive Session at 7:21 PM.

The Board came out of Executive Session at 10:05 PM and had taken no action on any of the above matters and returned to the regular session.

Resolutions – Commissioner Callas read **Resolution 14-10-27-44**. This was considered a second reading of **Resolution 14-10-27-44** approving announcement of solicitation of applicants for the paid position of Fire District Chief.

There was no public comment on the above resolution. **A motion was made by Chairman Dugan, seconded by Commissioner Florio to again accept the Resolution, all in favor.** Commissioner Callas noted for the record that the Resolution is duly passed.

There was no further business to discuss.

A motion to adjourn was made by Chairman Dugan, seconded by Commissioner DeNigris, all in favor.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "Rob Callas", written over a horizontal line.

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a meeting held on November 20, 2014.