

**The November 20, 2014 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on November 20, 2014 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio

Absent: Commissioner Thomas Quirk

James Schultz, Department Administrator, was also present.

Public Participation: There was no public participation.

Approval of Previous Minutes: A motion was made by Commissioner Callas, seconded by Commissioner DeNigris to approve the minutes of November 6, 2014, all in favor.

Report of the Treasurer: Commissioner DeNigris reviewed the budget that was going to be submitted. He stated that the budget would be \$1,636,460.00 which includes the 2% cap. He also indicated that Vincent Montanino would be submitting the document to Trenton after properly formatting it.

Report of the Chief and Board Committees:

- **Chief's Report** – Assistant Chief O'Hare reported that, due to changes in the volunteer staff, we would now be having a per diem on duty on the overnight shift one night a week starting December 1, 2014. He also noted that, in January, another per diem will be on the overnight shift bringing the total to 2 per week.

- **Labor Relations** -- Commissioner Callas reported that a counter offer was given to Local 109 and anticipates meeting after Thanksgiving with all of them. Commissioner DeNigris mentioned that there may be a cap on the insurance benefit and directed Commissioner Callas to look into that.

- **Building & Grounds** – Chairman Dugan has been in contact with the architect. Hopefully, bids will go out in the near future. Chairman Dugan reported that the Fire Company has initiated a project that will entail painting the ambulance bays. The Fire Company is asking the Board to consider paying for half of the job. After much discussion, Board members agreed to make a donation of \$1,500.00 to the Fire Company that could be used for the project.

There were no other reports of Committees.

Old Business – There was no old business to discuss at this time.

New Business – Commissioner Callas introduced the 2015 Fire District budget for January 1, 2015 to December 31, 2015. Commissioner Callas read **Resolution 14-11-20-46** which was the introduction of the 2015 budget. **A motion to accept the introduction was made by Commissioner DeNigris, seconded by Commissioner Florio, all in favor.** There was no other new business to discuss.

Resolutions – Commissioner Callas read the following Resolutions:

Resolution 14-11-20-47, Adopting job description, Fire Chief

Resolution 14-11-20-48, Adopting job description, Assistant Fire Chief

Resolution 14-11-20-49, Adopting job description, Fire Official

Resolution 14-11-20-50, Adopting job description, District Administrator

A motion was made by Chairman Dugan, seconded by Commissioner DeNigris to accept all resolutions as a consent agenda, all in favor.

The Board had no further business to discuss at this time and went into Executive Session. Commissioner Callas read **Resolution 14-11-20-51** authorizing the Board to go into Executive Session to discuss Personnel matters at 8:15 PM. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris, all in favor to go into closed session.**

The Board reopened the regular meeting at 8:45 PM and reported no action was taken on the personnel matters discussed in Executive Session.

There was no further business to discuss. **A motion for adjournment was made by Commissioner DeNigris, seconded by Chairman Dugan, all in favor.** The meeting adjourned at 8:47 PM.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'R. Callas', written over a horizontal line.

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on December 4, 2014.