

**The February 5, 2015 Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 PM on February 5, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendees: Commissioners Robert Callas, Peter DeNigris, Maria Florio and Thomas Quirk

Absent: Commissioner Michael Dugan

Also in attendance were Chief James Davidson, Assistant Chief Chad DiGiorgio, James Schultz, Department Administrator and Committeeman George Coppola.

Public Participation: There was no public participation.

Approval of Previous Minutes: A motion was made by Commissioner Florio, seconded by Commissioner Callas to approve the minutes of the January 15, 2015 regular meeting and the minutes of the January 15, 2015 Special Meeting (Budget hearing), all in favor.

Treasurer's Report: Commissioner DeNigris reported that the budget was approved by the State and will be on the ballot for voter approval. A motion was made by Commissioner Callas, seconded by Commissioner Florio to accept the Treasurer's report, all in favor.

Report of the Chief and Board Committees:

- **Chief's Report** – Chief Davidson deferred to Assistant Chief DiGiorgio. Assistant Chief DiGiorgio referred the Board members to their copies of his report and indicated later in the agenda things would be discussed.
- **EMS** – Commissioner DeNigris made note of Assistant Chief O'Hare's memo regarding the acute shortage of volunteer EMT's. Commissioner Quirk asked for comments from both Chief Davidson and Assistant Chief

DiGiorgio. Chief Davidson noted that, short term, we are filling in with per diems and, simultaneously, a recruitment effort for volunteers is underway. He discussed the challenges in getting viable volunteers and the challenges of keeping them. He further discussed the idea of changing our personnel infrastructure to allow sleeping quarters that would ultimately allow us to attract individuals from outside Hanover Township. Generally, he pointed out that it is going to be necessary “to think outside the box” both in regard to recruiting and retention.

- **Insurance** – Commissioner DeNigris reported that he, along with others, met with their insurance agent, Rocco Siino. The plan has a cost of about \$80,000.00 and is being reviewed by all parties involved. The contract will begin April 1st once approved.
- **Buildings & Grounds** – Commissioner Florio reported that she, Chief Davidson and Chairman Dugan met with the architect regarding the roof project. There was detailed discussion about the project and a time frame would be sent once language and time lines are both established with the proper entities including the attorneys and construction officials. The architect stated that it would be 4 months, start to finish, once started.
- **Apparatus/Equipment Maintenance** – Lieutenant Lake had received a quote of about \$6,000.00 to repair rust and corrosion on Engine 35. The work will be scheduled after the budget is approved.
- **Website** -- Chief Davidson had spoken to the website person and informed him of the transition and that there would be some changes to be made.

Old Business – Chief Davidson reported that there are 3 viable candidates for the position of Firefighter/EMT/Inspector. All have received application packets and the process is moving forward with an anticipated start date of the last week in March. It was agreed that March 12th at 7:00 PM would be the Board’s interview night for the applicants.

Commissioner Florio said that everything is all set to go regarding elections. Petitions have been verified and confirmed. In conjunction with Administrator Schultz the ballot is set to go and the request has gone to the County for the voting machine.

Assistant Chief Chad DiGiorgio reported that Car 40 has been reposted on Govdeals.com as well as being posted in 2 newspapers.

There was no other old business.

New Business – There was no new business to discuss.

Resolutions – Commissioner Callas read **Resolution 15-02-05-06** appointing a per diem Emergency Medical Technician, Kevin Herbert, for the Fire District. **A motion was made by Commissioner Florio, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-02-05-07** which assigned 2015 salaries and rates for certain employees. **A motion was made by Commissioner Quirk, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-02-05-08** closing the meeting for **Executive Session to discuss Personnel matters. A motion was made by Commissioner Florio, seconded by Commissioner DeNigris to go into Executive Session, all in favor.**

The Board returned to the regular meeting at 8:26 PM and there was no further business to discuss. **Commissioner Florio made a motion for adjournment, seconded by Commissioner Callas, all in favor.**

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on February 19, 2015.

