

The May 21, 2015 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 PM on May 6, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, and Thomas Quirk

Absent: Commissioner Maria Florio

Also in attendance were Chief Chad DiGiorgio and Administrator James Schultz.

Public Participation: None

Correspondence: None

Approval of Previous Minutes: A motion was made by Commissioner Callas, seconded by Commissioner Dugan to approve the minutes of the May 7, 2015 meeting, all in favor with Commissioner DeNigris abstaining.

Treasurer's Report: Commissioner DeNigris reviewed the Treasurer's Report and made several brief comments about areas of note. There were no questions regarding his report. **A motion was made by Commissioner Quirk, seconded by Commissioner Callas to accept the Treasurer's Report as submitted, all in favor.**

Report of the Chief and Board Committees:

- **Chief's Report:** Chief DiGiorgio reviewed his written report and highlighted a number of issues and items.
- **Buildings & Grounds:** Chairman Dugan reported that the grounds had been prepared for the inspection dinner. He also reported that the Board's attorney had approved the contract for the roof repairs and said that they could proceed. A pre-construction meeting will be set up in the near future.

- **Labor Relations:** Administrator Schultz reported that Mr. Trimboli has the MOA and is sorting through it to come up with the final document.
- **Liaison to the Volunteers:** Commissioner Quirk reported that there was discussion at the company meeting about Class A uniforms between volunteers and Career Staff not matching. Chief DiGiorgio clarified the points of separation for the Board.
- **Communications:** Commissioner Quirk reported that the company that did Denville's system had sent him an e-mail with paperwork describing that system and it has been unopenable.
- **Website:** Administrator Schultz reported that the website has been completely updated. The only missing component are this year's resolutions which will be posted in the near future. He noted that it will take approximately 2 hours/week to keep it updated.

Old Business – Chief DiGiorgio updated the Board on the discussion with Morris Township as it concerns back-up emergency services. The Chief shared the MOU with Mr. Braslow who expressed no concern on the language. The Chief said that there would be a meeting on May 26th with all of the interested parties to finalize the agreement.

Commissioner Quirk reported on the AED/CPR training for coaches in town. He thought the effort was very successful – 38 people were trained. Commissioner Quirk discussed personnel costs involved. After much discussion regarding the costs incurred, it was suggested that District #2 submit their cost to the Fire Prevention Bureau and reimbursement would come from there.

New Business – It was noted that the next Fire Prevention Bureau meeting on June 8th at 6:30 PM in Whippany.

Chief DiGiorgio extended his thanks and appreciation to Craig Vagell for all the assistance and effort in putting together the Inspection Dinner night. His help was invaluable.

Resolutions – Commissioner Callas read **Resolution 15-05-21-46** adopting the 2014 annual audit. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-47** designating the District's primary contact. Chief Chad DiGiorgio is hereby designated the primary contact person for the district. The same shall be posted on the website. **A motion was made by Commissioner Dugan, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-48** authorizing payment of accrued compensation of \$22,335.70 to Chief James Davidson for accrued PTO of 401 hours. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-49** accepting the resignation of EMT Terrance Guella as a volunteer EMT. **A motion was made by Commissioner Quirk, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-50** appointing volunteer member Julia Serafini as a junior volunteer member with the Fire District. **A motion was made by Commissioner Quirk, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-51** appointing volunteer member Hannah Vieira as a junior volunteer member with the Fire District. **A motion was made by Commissioner DeNigris, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-52** appointing volunteer member Isabella Cortes as a junior volunteer member with the Fire District. **A motion was made by Commissioner Callas, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-53** awarding contract for roof and structural improvements. Fire District #3 awards the aforementioned project to Gen II contracting and the sum total of this contract shall be \$236,945.00. **A motion was made by Commissioner Callas, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-54** authorizing a contract for Fire & Emergency Medical Services dispatch. The sum of this contract shall not exceed \$21,787.00. There was discussion regarding which comes first: the contract approval or passage of a resolution authorizing the contract. It was determined that the resolution authorizes the contract to be enacted. Commissioner Quirk indicated that Commissioner Florio had told him that she wanted to discuss the contract more and had some questions. Commissioner Callas stated that a number of his questions had been satisfied. Commissioner Quirk did not agree with the findings of the survey. There was much discussion surrounding the survey and the survey findings. Chief DiGiorgio discussed the findings of the survey, his conversation with the County Director, and his general opinion of the contract. He noted that the County is trying to meet our expectations and efficiencies and is taking steps to improve our current system to the satisfaction of the members.

There was discussion surrounding a discount for the contract and/or negotiating the price of the contract in consideration of the personnel we provide for several of their assets. Administrator Schultz suggested having a meeting with the County management including the two division leaders and their boss to see if something could be worked out.

A motion was made by Chairman Dugan, seconded by Commissioner Callas to adopt the resolution authorizing the contract for fire and emergency medical services dispatch, voting in favor to adopt the resolution —Commissioner Callas, Commissioner Dugan and Commissioner DeNigris. Voting against adopting the resolution was Commissioner Quirk.

Commissioner Quirk noted that he felt that the Board was putting the residents in danger. Chairman Dugan stated that he felt they were not endangering the residents.

Commissioner Callas read **Resolution 15-05-21-55** authorizing the sale of a Stryker Stretcher for the sale price of \$906.01 to Ryan Roe. **A motion was made by Commissioner Callas, seconded by Commissioner Quirk, to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-05-21-56** authorizing the closing of the meeting for Executive Session pursuant to the Open Public Meetings Act to

discuss Personnel matters. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

The Board came out of Executive Session. There was no further business to discuss. The meeting was adjourned at 8:48 PM.

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on June 4, 2015.