

July 7, 2016 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on July 7, 2016 in accordance with the Public Meeting Act of 1975, Chapter 231.

ATTENDANCE: Commissioners Peter DeNigris, Maria Florio, Robert Callas, Michael Dugan, and Thomas Quirk were present.

Also in attendance with Chief Chad DiGiorgio, Administrator James Schultz, and Committeeman George Coppola.

PUBLIC PARTICIPATION: George Coppola, Liaison to Public Safety spoke about staffing changes taking place within the Hanover Township Police Department. He also talked about the plans for development going on at the corner of Ridgedale Avenue and East Hanover Avenue.

CORRESPONDENCE: None

APPROVAL OF PREVIOUS MINUTES: A motion was made by Commissioner DeNigris and Seconded by Commissioner Dugan to approve the Minutes of the June 16, 2016 meeting, all in favor.

TREASURER'S REPORT: Commissioner DeNigris stated there were plans in place to look for an alternate payroll company. **Commissioner Quirk made a motion to accept the report, seconded Commissioner Florio, all in favor.**

REPORT OF THE CHIEF AND BOARD COMMITTEES:

Chief DiGiorgio highlighted a few items from his written report.

Pumps were tested on the fire apparatus, one of three passed Inspection.

Next Wednesday will be the first of three PEOSH Inspections.

With regard to personnel there are several leaves of absences as well as new personnel coming in.

The Chief reviewed his memos regarding Unit 30, and the possibility of an alternate plan for Ambulance 38. In addition, Chief reported he received the estimate in the amount of \$6,700.00 from the Insurance company for repairs to Ambulance 38 from the accident with the Township vehicle.

Panel interviews for the hiring process went well. There were three outside Chiefs on the panel and together they came up with eight potential candidates for hire. Chief DiGiorgio questioned the Commissioners for their input on the next step and how the Board would like to proceed for their portion of the interview process. There was a discussion between the Board and the Chief about whether there was an actual decision to hire or rather just creating a list to hire. The Boards decision was to finalize the list and they will interview from that list when an opening occurs.

EMS: No report

BUDGET: No report

LABOR RELATIONS: Commissioner Quirk, Commissioner Callas and Chief DiGiorgio will meet and review a document from JIF that was developed by their Safety and Education Committee to assist Municipalities develop their policies and procedures manual. That document will be used to develop the Employee Manual before sending to Attorney Trimby for review and finalization. Once finalized the document would be available to employees electronically.

LIAISON TO VOLUNTEERS: The next meeting will be held on Tuesday, July 12, 2016.

BUILDINGS AND GROUNDS:

GEN II: There was a meeting last week with Bondex, their Attorney, their President, a manager for the case, Mr. Braslow and several other parties to review all issues. Bondex's position is they will take over the project and complete the work. There are some problems to still be worked out such as the levy. Until a receipt is received stating release from the levy it remains binding.

Bids were opened this morning for the front project. Although three bids were received there is a discrepancy that will need to be reviewed before it can be accepted. Commissioner Dugan asked Administration Schultz to reach out to the

Township's Engineering Department to confirm they will be paying for the sidewalks.

INSURANCE: Nothing to report.

COMMUNICATIONS: Nothing to report.

BY-LAWS: Nothing to report.

WEBSITE: Administrator Schultz stated he will have the numbers on July 18th.

OLD BUSINESS:

Unit 30 will be going through Township Resolution on July 14th.

The decision on whether or not to move forward with the Morris County Cooperative Pricing COOP contract was tabled at the last meeting. After a discussion with the information provided by the Chief, the Board decided they will move forward.

Commissioner Dugan advised the Board to be prepared at the next meeting for a discussion on Personnel. **Commissioner DeNigris made a motion to recognize there is a list, seconded by Commissioner Quirk, all in agreement.**

NEW BUSINESS:

The next regular meeting will be held on July 21, 2016 at 7:00 p.m.

Chief DiGiorgio mentioned the New Jersey State Firemen's Convention will be held in Wildwood, NJ in the third weekend in September. On Friday morning there will be a State Fire District Meeting. If anyone is interested in attending let him know so he can reserve rooms.

RESOLUTIONS:

Commissioner Callas read **Resolution 16-07-07-79** appointing Craig Quinn for appointment as a Volunteer Member of the Fire District. **A motion was made Commissioner DeNigris, seconded by Commissioner Callas to adopt the motion, all in favor.**

Commissioner Callas read **Resolution 16-07-07-80** providing for restrictions on the use of tobacco products. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the motion. Commissioner Florio is**

in favor with the provision legal representation review the policy for any language that may be open to interpretation.

Commissioners Quirk and Dugan opposed.

Commissioner Callas read **Resolution 16-07-07-81** accepting the resignation of FF Marc landiorio. **A motion was made by Commissioner Callas, seconded by Commissioner Dugan to accept the motion, all in favor.**

Commissioner Quirk made a motion to adjourn, seconded by Commissioner Dugan, all in favor. The meeting was adjourned at 8:25 p.m.

Respectfully submitted

Robert Callas , Secretary