

The January 21, 2016 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 PM on January 21, 2016 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendance: Commissioners Robert Callas, Peter DeNigris, Michael Dugan and Thomas Quirk

Also in attendance was Administrator Schultz and Chief DiGiorgio.

Absent: Commissioner Florio

Commissioner Dugan suspended the regular meeting to swear in two new members – Michael Policastro as a volunteer Firefighter and Adriana Gomez as a Junior Firefighter.

Public Participation: There was none.

Approval of Previous Minutes: Commissioner Dugan made a motion, seconded by Commissioner Quirk to approve the minutes of the January 7, 2016 regular meeting, the January 7, 2016 Special Meeting and the January 14, 2016 Special meeting, all in favor.

Treasurer's Report: Commissioner DeNigris reviewed the Year End report. He also noted that the 2016 budget had been approved by the State. **A motion was made by Commissioner Callas, seconded by Commissioner Quirk to accept the Treasurer's Report as submitted, all in favor.** Commissioner DeNigris reported that the Township governing body has been invited to the March 3, 2016 meeting.

Report of the Chief & Board Committees:

- **Chief's Report:** Chief DiGiorgio reviewed his written report covering training activities, apparatus and Fire Prevention issues. He reviewed the MOU that is being considered with Atlantic Health and is confident it will go forward.

- **EMS:** Commissioner DeNigris raised the topic of billing for calls that result in a refusal (RMA) or a non-transport. There was discussion of how to categorize calls and what would get billed in certain circumstances.
ACTION ITEM: Chief DiGiorgio said he would gather more information including what other agencies currently do.
- **Building & Grounds:** Commissioner Dugan reported that there were some punch list items still outstanding. He also reported that the plans and specs for the apron and driveways are being prepared. Commissioner Dugan suggested that the ladder bay be painted and some general improvements be made to it. **ACTION ITEM:** Commissioner Dugan said that he would get prices for the project. There was also discussion regarding making improvements to the Commissioners' Room such as removing some paneling and painting. **ACTION ITEM:** Commissioner Quirk said he would contact Mr. Minerowicz and have him look at the project.
- **Insurance:** Chief DiGiorgio pointed out that the Life Insurance program for members needs to be cleaned up. There is a number of issues regarding who should be eligible and who should be removed and how that process should occur.
- **Election:** Commissioner Callas reported that everything is done regarding the voting machines and respective paperwork. There was discussion about getting a second person to staff the polling site on the day of the election.

Old Business: There was no old business to discuss.

New Business: It was noted that the Company communion breakfast will be held on February 7th at Hildale Park Church. The service will commence at 9:30 AM.

Resolutions: Commissioner Callas read **Resolutions 16-01-21-11, 12, 13, 14 and 15.** Commissioner Quirk made a motion, seconded by Commissioner DeNigris to

accept the Resolutions as a consent agenda, all in favor. (See Website for full resolution details).

Commissioner Callas read **Resolution 16-01-21-16** authorizing the Board to go into Executive Session to discuss personnel matters. **Commissioner DeNigris made a motion, seconded by Commissioner Quirk to adopt the resolution, all in favor.**

The Board went into Executive Session at 8:18 PM.

The Board resumed the regular meeting at 9:00 PM. Commissioner Dugan noted that the Executive Session revolved around the MOA with the FMBA. Also, the Board instructed Administrator Schultz to post the position of Firefighter/EMT and the time line associated with it. Commissioner Callas read **Resolution 16-01-21-17** authorizing the Chairman to sign the attached MOA between the Board and FMBA 109 which reflects all agreed upon changes. **Commissioner Dugan made a motion, seconded by Commissioner Quirk, to adopt the resolution, all in favor.**

A motion was made by Commissioner DeNigris, seconded by Commissioner Callas to adjourn the meeting, all in favor.

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a meeting on February 18, 2016.

