

March 17, 2016 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 PM on March 3, 016 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendance: Commissioners Robert Callas, Maria Florio, Peter DeNigris, Michael Dugan, Thomas Quirk

Also in attendance was Chief DiGiorgio and Administrator Schulz.

Public Participation: Jim Davidson commented that he observed, on the District website, a resolution indicating his intention to withdraw his services as a volunteer. He stated that his preference is to offer his services as a volunteer and, therefore, the resolution would be incorrect. He said he doesn't believe the resolution adequately reflects the information at hand and has not submitted any requests to withdraw from being a volunteer. He asked that the resolution be either tabled and/or rewritten for discussion at a future date. **Commissioner Florio made a motion to suspend the agenda and go into closed session, seconded by Commissioner DeNigris, all in favor. Commissioner Callas read Resolution 16-03-17-40 authorizing the Board to go into Executive Session with the purpose of discussing Personnel matters, all in favor.**

At 8:01 PM the Board came out of Executive Session and reported that Personnel matters were discussed resulting in no action. The Board resumed the regular agenda.

Approval of Previous Minutes: Commissioner DeNigris made a motion, seconded by Commissioner Florio to approve the minutes of the March 1st, 2016 Reorganization meeting and the March 3, 2016 Regular meeting, all in favor.

Treasurer's Report: Commissioner DeNigris reported that last year's financials were sent to the auditor. **A motion was made by Commissioner Quirk, seconded by Commissioner Florio, to accept the Treasurer's Report as submitted, all in favor.**

Report of the Chief & Board Committees:

- **Chief's Report:** Chief DeGiorgio reviewed his written report highlighting a number of statistics and activities that have occurred in the last several weeks.
- **Budget:** Commissioner DeNigris referred the Board members to the written report in front of them which summarized two months' worth of data.
- **Building & Grounds:** Commissioner Dugan reported that the engineering firm will be coming by Monday to give some idea on costs for the driveway project. There should be 3 options to evaluate. The architect will be coming to give an overview of what is left to be done and possible costs to finish the Gen II project. There was discussion about the renovations for the Commissioner's room. It was decided to get more price quotes for the entire job. There was also discussion regarding the landscaper and it was decided to continue with the same landscaper. **ACTION ITEM:** Commissioner Dugan indicated that he would reach out for the landscaper and provide him with the necessary paper work.

Old Business: Commissioner Florio brought up the topic of County ID cards and asked the Chief to follow up on that. **ACTION ITEM:** Chief DiGiorgio said that he would look into the issue with the County.

There was discussion about the Junior Membership Program. Thus far, Chief DiGiorgio was unable to find the resolution establishing the program. After much discussion on how to proceed, it was decided to pursue drafting a new resolution that would reaffirm the original as well as include current provisions that have been updated and tie it into the SOG regarding Juniors. **ACTION ITEM:** Administrator Schultz, along with Chief DiGiorgio, will craft a new resolution using language supplied by Mr. Braslow and being guided by the SOG. The resolution would be a reaffirmation of the original.

New Business: There was no new business to discuss.

Resolutions: Commissioner Callas read **Resolution 16-03-17-41** appointing Recording Secretary Dinah Schill. **A motion was made by Commissioner Quirk, seconded by Commissioner DeNigris to adopt the Resolution, all in favor.**

Commissioner Callas read **Resolution 16-03-17-42** adopting the provisions of Chapter 330 Health Care Benefits. **A motion was made by Commissioner Dugan, second by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas introduced **Resolution 16-03-17-43** which would rescind Resolution 16-01-07-03 as moot. **Commissioner DeNigris made a motion, seconded by Commissioner Florio to table the resolution until further notice, all in favor with Commissioner Quirk abstaining.**

Commissioner Callas read **Resolution 16-03-17-44** authorizing approval of interlocal agreement with Hanover Township for the purchase of gasoline and diesel fuel. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris, all in favor.**

Commissioner Callas read **Resolution 16-03-17-45** accepting the resignation of Recording Secretary Stephanie O'Hare effective April 1st. **A motion was made by Commissioner Dugan, seconded by Commissioner Callas, all in favor.**

Commissioner Callas read **Resolution 16-03-17-46** authorizing the closing of the meeting to go into **Executive Session**. **A motion was made by Commissioner DeNigris, seconded by Commissioner Quirk, all in favor.**

The Board resumed the regular meeting. Personal matters were discussed in Executive Session and no action was taken as a result of those discussions. There was no other business to discuss. The meeting was adjourned.

Respectfully submitted by,

Robert Callas, Secretary