

The December 3, 2015 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 PM on December 3, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendance: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio and Thomas Quirk

Also in attendance were Chief DiGiorgio and Assistant Chief O'Hare.

Public Participation: There was none

Approval of Previous Minutes: Commissioner DeNigris made a motion, seconded by Commissioner Florio to approve the minutes from the November 19, 2015 meeting, all in favor.

Treasurer's Report: Commissioner DeNigris reported that he did not have the financial data yet from November and gave an overview of how the budget would be impacted by the Special Election vote.

Report of the Chief & Board Committees:

- **Chief's Report:** Chief DiGiorgio reviewed his written report with the Commissioners. There was discussion regarding the language in the draft notice that would be posted on the website entitled "New" non-resident billing process and contact info. Chief DiGiorgio made note of the language changes and said he would forward them to Administrator Schultz.
- **Budget:** Commissioner Callas read **Resolution 15-12-3-108** introducing the 2016 Fire District budget for the Township of Hanover, Fire District #3. This budget would commence January 1, 2016 to December 31, 2016. The Annual Budget reflects total revenues of \$1,938,080.00, which includes an amount to be raised by taxation of \$1,105,395.00 and total appropriations

of \$1,938,080.00. **A motion was made by Commissioner Quirk, seconded by Commissioner Dugan to adopt the Budget resolution, all in favor.**

- **Labor Relations:** Commissioner Quirk reported that he had spoken to Mr. Trimbley who had not yet contacted Mr. Braslow. Mr. Trimbley said that he would follow-up and was informed that the contract is the high priority. Commissioner Quirk assured the Board that the contract would be completed by the end of the year.
- **Building & Grounds:** Commissioner Dugan gave an update on the current project.

Old Business: Commissioner Dugan thanked Commissioner Quirk for his efforts on the Tree Lighting Ceremony. Commissioner Dugan thought the event was very successful. Commissioner Quirk indicated that he had an after event critique prepared that would address future events. He also thanked Assistant Chief O'Hare for his behind the scenes efforts.

Commissioner Callas expressed his thanks to Captain Lake and others for their efforts in cleaning up the Commissioners' room and the new security measures. He complimented them on a job well done.

New Business: Commissioner Dugan announced that the annual luncheon will be on December 23rd at noon on the second floor.

Commissioner Dugan briefly discussed the service agreement for the security cameras and indicated that he would have all of the details for the next meeting. **(ACTION ITEM)**

Commissioner Callas read **Resolution 15-12-03-109** authorizing the closing of the meeting pursuant to Open Public Meetings Act. **A motion was made by Commissioner Quirk, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

The Board resumed the regular meeting and there was no action taken as a result of the Executive Session.

There was no further business to discuss. **A motion was made by Commissioner Callas, seconded by Commissioner Dugan to adjourn, all in favor.**

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on December 17, 2015.