

August 18, 2016 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 p.m. on August 18, 2016 in accordance with the Public Meeting Act of 1975, Chapter 231.

ATTENDANCE: Commissioners Peter DeNigris, Robert Callas, Michael Dugan, and Thomas Quirk were present. Commissioner Florio was absent.

Also in attendance was Chief Chad DiGiorgio.

PUBLIC PARTICIPATION: None

CORRESPONDENCE: An internal memo from Administrator Schultz regarding the audit was distributed to Board and subsequently filed.

MINUTES FROM PREVIOUS MEETING: Commissioner Quirk made a motion, seconded by Commissioner Callas to approve the minutes from the meeting of August 4, 2016, all present approved.

TREASURER'S REPORT: None

REPORT OF THE CHIEF AND BOARD COMMITTEES:

- **Chief's Report:**
The Chief attended a planning meeting to discuss the storage of the butane/propane railcar storage. Currently there are 36 cars being stored on the rail line.

A copy of the Vulnerability Program was distributed at the last meeting and the Chief is waiting for comments from the Commissioners. He would like to discuss this item at the next meeting.

The Chief had an informative meeting with a Third Party EMS billing company.

Car 30 has been painted and returned.

The Chief received a request from the Counties Memorial Service Program to borrow the CKFD's bell for their 911 Memorial Service.

Chief DiGiorgio would like to hire a few additional part-time EMTs. Currently there are 10 part-time EMTs and he would like to bring that number up to 13.

- EMS: None
- BUDGET: Commissioner DeNigris reported to the Commission there remains a few items of concern that are over budget. Areas of concern are overtime, legal expenses, and ambulance repairs.
- LABOR RELATIONS: Commissioner Quirk noted he left a packet for Administrator Schultz to forward to Attorney Trimboli.
- LIAISON TO THE VOLUNTEERS: Commissioner Quirk relayed a conversation with President Dobson regarding the letter that went to the Fire Company about insurance coverage on the chemical cart and his displeasure that there wasn't an open dialog. President Dobson would prefer open communication rather than exchanging letters back and forth. Following that conversation Commissioner Quirk spoke with President Dobson about having representation from the Fire Company at the Fire Commissioner's meetings as it would be helpful to prevent miscommunication. A lengthy discussion followed. **Action Item: Commissioner Quirk will follow up with President Dobson.**
- BUILDINGS AND GROUNDS:

GEN2 – Roof Project: Currently waiting for the contractor to sign their part of the contract.

Apron Project: Commissioner Dugan reported he and Administrator Schultz met with the Bowman representative and discussed a new product that can be either sealed on top of the concrete or mixed in with the concrete to protect from deterioration as a result of salt usage. In addition, there was a price given to include curbing deterioration that was not included in the original Apron Project estimate. There will be a resolution tonight for a Change Order.

Once the Apron Project starts the apparatus will be parked outside for a 2-3 week period. The Chief will come up with a plan on how to stage the equipment behind the Fire House. Commissioner Quirk recommended a daily equipment inspection.

- APPARATUS/EQUIPMENT MAINTENANCE: The Chief reported everything is back in service.
- COMMUNICATION: None
- BY-LAWS: None
- WEBSITE: None

OLD BUSINESS: None

NEW BUSINESS: Commissioner Quirk spoke about the new Township notification system, Everbridge. During the recent Township boil-water emergency it was identified that there was no reverse 911 calling. Although Everbridge and Nixle (the current emergency notification system) are parent companies, Everbridge has more notification options. Nixle will notify current subscribers of their need to change over to Everbridge and provide instructions on how to do so.

Chief DiGiorgio received two disaster equipment bags from the BCON Training Program Grant. The bags were inventoried and a MOU was signed for the equipment. This is the first stage of the program and as further benchmarks are met there will be other equipment provided.

Commissioner Quirk stated retrofitting for the Hanover OEM generators have been completed.

Chief DiGiorgio noted there will soon be road closures on Ridgedale Avenue for two nights from approximately 9:00 p.m. until 5:00 a.m. The closure is to tie in the sewer and water lines at the Crossroads Project. This will affect Ridgedale Avenue from Hanover Avenue to Horsehill Road.

RESOLUTIONS:

Commissioner Callas read **Resolution 16-08-18-86** for a uniform fee schedule for extraordinary requests of the Fire District. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris, all present in favor.**

Commissioner Callas read **Resolution 16-08-18-87** authorizing approval of an Agreement between Fire District No. 3 and Bondex Insurance for the purpose of replacing the Fire Station roof, and other specified repairs. **A motion was made by Commissioner Dugan, seconded by Commissioner Quirk, all present in favor.**

Commissioner Callas read **Resolution 16-08-18-88** authorizing the Morris County Mutual Aid Agreement. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris, all present in favor.**

Commissioner Callas read **Resolution 16-08-18-89** accepting the resignation of Per Diem EMT Benjamin Cove. **A motion was made by Commissioner DeNigris, seconded by Commissioner Quirk, all present in favor.**

Commissioner Callas read **Resolution 16-08-18-90** accepting the resignation of Volunteer EMS member John O'Brien. **A motion was made by Commissioner Quirk, seconded by Commissioner Callas, all present in favor.**

Commissioner Callas read **Resolution 16-08-18-91** accepting the resignation of Volunteer EMS member Darya Dehkan. **A motion was made by Commissioner Callas, seconded by Commissioner DeNigris, all present in favor.**

Commissioner Callas read **Resolution 16-08-18-92** authorizing Change Orders to the apron replacement/improvement project. **A motion was made by Commissioner Dugan, seconded by Commissioner Callas, all present in favor.**

A motion was made by Commissioner Quirk to adjourn the meeting, seconded by Commissioner DeNigris, all in present in favor. The meeting was adjourned at 8:04 p.m.

Respectfully submitted by

Robert Callas, Secretary