

## *Fire District No. 3*

Township of Hanover, County of Morris

### **RESOLUTION PROVIDING FOR CERTAIN RESTRICTIONS ON THE USE OF TOBACCO PRODUCTS**

**JULY 7, 2016**

#### **RESOLUTION 16-07-07-80**

**WHEREAS**, the Board of Fire Commissioners has an inherent responsibility for the safety, health and wellbeing of its employees, guests and community, and

**WHEREAS**, the Board of Fire Commissioners recognize the health concerns of Tobacco usage, and

**WHEREAS**, the Board of Fire Commissioners recognizes and wishes to utilize guidance of the State of New Jersey Smoke-Free Air Act (P.L. 2005, c.383) as a minimum standard in providing for the health and wellbeing of our employees, guests and our communities.

**NOW THEREFORE BE IT RESOLVED** that the Board of Fire Commissioners of Hanover Township Fire District No. 3 hereby provides that:

- 1) All properties and vehicles owned, rented, and/or otherwise under the control of the Fire District shall be regulated according to the schedule and provisions of the attached 'Workplace Tobacco Usage Policy', and
- 2) The Board of Fire Commissioners shall cause the Fire Chief to set forth policies regarding the prohibition of tobacco products at emergency scenes, stand-by and other public events.
- 3) Sufficient notice of said policy shall be made to all employees of the District and shall be conspicuously posted.

It is hereby certified that this Resolutions was approved by the Board of Fire Commissioners this 7<sup>th</sup> day of July, 2016.

**Robert Callas, Secretary**

# *Fire District No. 3*

Township of Hanover, County of Morris

## **Workplace Tobacco Usage Policy**

### **Purpose:**

It is the desire of the Board of Fire Commissioners to promote the good health of its employees, guests and the communities that we serve. It is with the full realization of the hazards of tobacco products that the Board seeks to limit and/or prohibit their usage under the conditions outlined herein. It is with the full realization of the addictive properties of these products that the Board not only seeks to implement these prohibitions in phases, but will also seek to insure that all members of the District shall have available to them assistance in tobacco usage cessation.

### **Scope:**

This policy shall encompass all employees of the Fire District, Career or Volunteer. It shall also encompass all persons on the premises and within the vehicles of the Fire District as guests, or in the employ of any vendor of the District.

### **Relevant Definitions:**

Employee: An employee shall be deemed as being any person appointed by the Fire District in a full or part-time position, compensated, or non-compensated, providing Emergency Response, Support, or Administrative services for the District.

Premises: Any real property owned by, leased by, or under the control of the Fire District.

Possession: Possession (possessing) shall include the control of said products on one's person, in one's District issued Protective Equipment and/or within any locker, mailbox or other similar storage area assigned to a specific person.

Tobacco Product: Any cigarette, pipe, or cigar, and snuff, dip or chew, and electronic vapor producing device

Tobacco Product Usage: Usage shall include the prescribed intent of the specific product, or the display of the product within areas so covered by this policy

Under-Age: Any person younger than the age as currently specified by the State of New Jersey permitting the purchase of tobacco products.

Vehicle: Any vehicle owned or leased by the Fire District, or any emergency vehicle under the control and/or occupied by any member or guest of the Fire District.

### **Timeline and Implementation Scope**

- 1) Effective January 1, 2017:
  - a. The use of tobacco products within the fire station is strictly prohibited
  - b. The use of tobacco within 20 feet of any opening or pathway leading to such an opening of the fire station is strictly prohibited
  - c. The use of tobacco products within any District vehicle is strictly prohibited
  - d. The use of tobacco products within ten feet of any member or guest of the District who indicates that they do not wish to be exposed to the by-products of tobacco products is strictly prohibited.
  - e. The use of tobacco products within ten feet of any member or guest of the District known to be under age shall be prohibited.
  - f. The use of tobacco products on District properties is strictly prohibited except as indicated herein:
    - i. On the Southwest side of the Fire Station, adjacent to the Truck Bay, behind the confines of the privacy fence and between said fence and the area of the shed in the area signed as such “Smoking Area”
    - ii. Persons entering the designated smoking area do so at their own risk and realization of the consequences of second-hand smoke and associated issues, and similarly cannot invoke the provisions of 1 (d) or (e) above.
  - g. (c) through (e) above shall remain in effect

### **Smoking Cessation Programs**

- 1) The District shall make information available to its employees any systems or services which they might avail themselves to, to seek professional assistance in ceasing the use of tobacco products.
- 2) During the period of their employment, the District shall reimburse any member utilizing a recognized tobacco use cessation program up to a maximum of \$250.00 in product and/or healthcare co-pays during the period of the program, upon submission of proper documentation and/or receipts.

**Reference:**

C.26:3D-58 Smoking prohibited in indoor public place, workplace.

4. a. Smoking is prohibited in an indoor public place or workplace, except as otherwise provided in this act.

b. Smoking is prohibited in any area of any building of, or on the grounds of, any public or nonpublic elementary or secondary school, regardless of whether the area is an indoor public place or is outdoors