

**January 3, 2018 Meeting of the Board of Fire Commissioners**

**District #3 in the Township of Hanover**

**County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 p.m. on January 3, 2018 in accordance with the Public Meeting Act of 1975, Chapter 231.

**ATTENDANCE:** Commissioners Robert Callas, Michael Dugan, Maria Florio and Tom Quirk were present. Commissioner Peter DeNigris was absent.

Chief DiGiorgio, Administrator Schultz, Asst. Chief O'Hare, Lieutenant Mc Guinness, FF Gilson, Fire Co. Member Craig Vagell and EMT Waldron were also in attendance.

**PUBLIC PARTICIPATION:** Fire Co. Member Craig Vagell asked the Board if they had received a bill for the Crossing Guards that worked during the Tree Lighting Ceremony. Commissioner Quirk reported that the bill has not been received to date and that he will inquire about it.

**CORRESPONDENCE:** None.

**APPROVAL OF PREVIOUS MINUTES:**

**The minutes from the December 20, 2018 Special Meeting and the minutes from the December 20, 2018 Regular Meeting were reviewed.**

**Amendments to Previous Minutes: None.**

**Commissioner Callas made a motion to approve the minutes from the December 20, 2018 Special Meeting and the December 20, 2018 Regular Meeting. Commissioner Florio seconded the motion. All were in favor. Commissioner DeNigris was absent. Commissioner Quirk abstained.**

**REPORT OF THE TREASURER:** No report.

**Report of Fire Commissioner Board Committees and Chief of Department:**

**CHIEF'S REPORT:** Chief DiGiorgio distributed his Bi-Monthly Report on December 28, 2018. Chief DiGiorgio wished all the Commissioners a Happy New Year. Commissioner Dugan asked if anyone had any questions on the Chief's Report. There were no questions.

**EMS:** Nothing to report.

**BUDGET:** Nothing to report.

**PERSONNEL:** Commissioner Florio indicated the need for executive session.

**NEGOTIATIONS:** Nothing to report.

**LIAISON TO THE VOLUNTEERS:** Commissioner Dugan reported that there is a meeting next week. Chief DiGiorgio noted that the Fire Co. Meeting is not this coming Monday, but the following Monday.

**BUILDINGS AND GROUNDS:** Chief DiGiorgio reported that the State performed the boiler inspection and a couple of items that need to be addressed were identified. These items were addressed last week and an invoice was received for these items. Chief DiGiorgio reported that the re-inspection for the boiler is scheduled for next week.

**APPARATUS/EQUIPMENT AND MAINTENANCE:** Chief DiGiorgio reported that Ambulance 38 has been out of service since before Christmas due to leaking brake lines. Chief DiGiorgio noted that there has been higher than usual demand for the parts needed to service the ambulance. Chief DiGiorgio reported that Lt. DeSimone has been diligent about contacting the service vendor and that the parts were supposed to ship yesterday. Chief DiGiorgio reported that the service vendor will contact the District when the parts are received. Chief DiGiorgio noted that the vendor understands that this is a priority because the ambulance needs to get back in service as soon as possible.

Commissioner Dugan asked for an update on the On-Spot Chains issue. Administrator Schultz reported that we are still going back and forth with VCI. VCI maintains that the manufacturer have already replaced the system once and will not do so again. Administrator Schultz reported that the manufacturer has upgraded the system since the District purchased it. Administrator Schultz reported that the manufacturer has supplied a mounting bracket that is more heavy duty than the original bracket. Administrator Schultz reported that the chains are sitting in a closet because they are unusable and indicated to VCI that this is not a satisfactory outcome. Administrator Schultz noted that the issue is still being worked on.

**INSURANCE:** Nothing to report.

**COMMUNICATIONS:** Nothing to report.

**BY-LAWS:** Nothing to report.

**WEBSITE:** Nothing to report.

**PLANNING COMMITTEE:** Nothing to report.

**LIASON TO EXEMPTS:** Nothing to report.

**RECORDS RETENTION:** Nothing to report.

**LIAISON TO HANOVER TOWNSHIP COMMITTEE:** Commissioner Quirk noted that Hanover Township Committeeman Cahill reported to him that he will continue to be the Public Safety Liaison. Committeeman Cahill expressed his thanks for all the Board has done and for the good working relationship during his conversation with Commissioner Quirk.

Chief DiGiorgio reported that he received the normal request from the liaison for a year end summary report and that this report was sent to Committeeman Cahill.

**OLD BUSINESS:** Nothing to report.

**NEW BUSINESS:**

The next regular meeting of the Board of Fire Commissioners will be held on Thursday, January 17, 2018 at 7:00 P.M.

Petitions for the Candidacy are due January 18, 2019.

The Hanover Township Fire District 3 Annual Election will be held on February 16, 2019 from 2 P.M. to 9 P.M.

**PUBLIC PARTICIPATION:** None.

**RESOLUTIONS:** Commissioner Callas read Resolution 19-01-03-01 accepting the Resignation of Member Justin Lam. Commissioner Dugan made a motion to introduce the resolution, seconded by Commissioner Callas. All were in favor. Commissioner DeNigris was absent.

**EXECUTIVE SESSION:** Commissioner Callas read Resolution 19-01-03-02 to enter into executive session. Commissioner Dugan made a motion to introduce the resolution, seconded by Commissioner Florio. All were in favor. Commissioner DeNigris was absent. The Board went into closed session at 7:15 p.m.

**Commissioner DeNigris joined the meeting at 7:30 P.M.**

Personnel matters were discussed. Action will be taken.

**The Board came out of closed session at 9:01 p.m.**

**RESOLUTIONS:** Commissioner Callas read Resolution 19-01-03-03 setting the 2019 wages of certain employees. Commissioner Quirk made a motion to introduce the resolution, seconded by Commissioner Callas. All were in favor.

**ADJOURN: A motion was made by Commissioner Florio, seconded by Commissioner DeNigris, to adjourn the meeting. All were in favor.** The meeting was adjourned at 9:03 p.m.

Respectfully submitted by

---

Robert Callas, Secretary