

The October 1, 2015 Meeting of the Board of Fire Commissioners
District #3 in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 PM on October 1, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendance: Commissioners Robert Callas, Peter DeNigris, Michael Dugan and Maria Florio

Absent: Commissioner Thomas Quirk

Also in attendance were Chief DiGiorgio and Administrator Schultz.

Public Participation: There was none.

Correspondence: The Board received a letter of appreciation from Commissioner Florio for allowing her to attend a controlled live burn and she expressed her admiration and awe for what she witnessed.

Approval of Previous Minutes: Commissioner Florio, under **Buildings & Grounds** (action item) asked the wording to be changed from *a contractor* to *the contractor*. **A motion was made by Commissioner Florio, seconded by Commissioner Dugan to approve the minutes of September 17, 2015 meeting with the one modification, all in favor.**

Treasurer's Report: Commissioner DeNigris reported that he received two checks from Progressive Insurance as reimbursement related to the overturned tanker incident totaling \$52,923.00. He also noted other departments and agencies received checks for various amounts.

Report of the Chief & Board Committees:

- **Chief's Report:** Chief DiGiorgio highlighted his written report covering the activities of Fire Division, EMS Division, Fire Prevention, Training and other topics.
- **Building & Grounds:** Commissioner Dugan reported that the contractor is still not in total compliance on paperwork, but has submitted a substantial amount of the required documents. The contractor has been advised that all necessary paperwork must be submitted in order to receive payment going forward.
- **Budget:** Commissioner DeNigris indicated that budget planning will begin soon and solicited any suggestions or ideas that Board members may have. **ACTION ITEM: Prepare a resolution that will allow the Treasurer to make transfers within the budget lines.**
- **Website:** Administrator Schultz noted that the new e-mail accounts for the Board members is up and running and will be the conduit for district communication.

Old Business – There was no old business to discuss.

New Business – Commissioner Dugan, on behalf of Commissioner Quirk, extended thanks to Chief DiGiorgio and Mike Belott for their presentation at the youth public safety program.

Committeeman George Coppola gave an update on some of the road improvements in town and a number of the development projects in town. He also announced that he is retiring from the Morris County Bureau of Elections.

Commissioner Callas read **Resolution 15-10-01-90** authorizing the closing of the meeting pursuant to the Open Public Meetings Act. **A motion was made by Commissioner Dugan, seconded by Commissioner Florio to adopt the resolution, all in favor.**

The Board resumed the regular meeting. There was no action taken as a result of the Executive Session. At this point, Commissioner Florio had to leave the meeting for another commitment.

Resolutions:

Commissioner Callas read **Resolution 15-10-01-91** appointing volunteer Assistant Fire Chief Joseph M. Martin. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-10-01-92** appointing volunteer Fire Captain Vincent Barsciano. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-10-01-93** appointing volunteer Fire Lieutenant Timothy Costello. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-10-01-94** appointing per diem EMT Russell Nydegger. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-10-01-95** appointing per diem EMT Anthony Rosario. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-10-01-96** appointing per diem EMT William Schwarz. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-10-01-97** appointing per diem EMT Daniel Webster. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-100-01-98** acknowledging the retirement of bookkeeper Mary Keyser. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adopt the resolution, all in favor.**

There was no further business to discuss. **A motion was made by Commissioner DeNigris, seconded by Commissioner Dugan to adjourn, all in favor.**

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on October 15, 2015.