

**The Monthly Meeting of the Board of Fire Commissioners
District #3, in the Township of Hanover,
County of Morris, Cedar Knolls, New Jersey
June 3, 2010**

The meeting was called to order at 7:00 PM on June 3, 2010 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Gary Keyser, Thomas Harrington, Paul Pilipe

Absent: Commissioners Joseph Martin, Thomas Quirk

George Coppola, Township Committeeman and Liaison to District #3's Fire Department and First Aid Squad, was also present.

The Board stood for the Pledge of Allegiance.

The first order of business was the approval of minutes from May 6, 2010 and May 20, 2010. However, **Chairman Harrington indicated that these minutes could not be approved at this meeting since there were not enough Commissioners present at this meeting who were at the previous meetings. Approval of these meetings was postponed until the next regular monthly meeting.**

Commissioner Keyser reported that he had received Giovanni Landscaping's Business Registration Certificate which was required to do landscaping at District #3's firehouse.

Chairman Harrington indicated that the Fire Prevention Bureau meetings were advertised along with the upcoming Relief Meeting scheduled for Wednesday, June 9, 2010.

Chairman Harrington reported that he had not heard anything from prospective contacts from Parsippany for a financial advisor to the Board. Commissioner Keyser said he had not pursued contacting them because he was satisfied with Robert Calise, Morristown's financial advisor, whom Chairman Harrington and Commissioner Keyser had met with and interviewed.

Chairman Harrington indicated that the Board members had received a copy of the by-laws and the Board would work on them at the next work session.

The Chairman asked Commissioner Keyser if he had worked on the deferral payment to the state pension fund. The Commissioner said he had a call in to them, but had not heard from them. He said he would follow-up.

Old Business

Chairman Harrington said he had spoken with Commissioners Martin and Quirk regarding the audit which everyone had looked at over the past month. Commissioner Pilipie read **Resolution 10-06-03-26 authorizing the adoption of the 2009 audit. The resolution certified that each Board member has reviewed the annual audit report. A motion was made by Commissioner Keyser to accept the resolution as read, seconded by Commissioner Harrington, all in favor.** A roll call vote was taken with Commissioners Harrington, Keyser and Pilipie in favor and Commissioners Martin and Quirk absent. Chairman Harrington indicated that he would advertise this information in the newspaper.

Chairman Harrington reported that he and Commissioner Keyser had interviewed Robert Calise to be the Board's financial advisor. Chairman Harrington recommended that the Board retain him as financial advisor, for the audit preparation and planning. Commissioner Pilipie read **Resolution 10-06-03-25 appointing Robert Calise as the Board's financial advisor for a one year term until the annual reorganization. Commissioner Keyser made a motion to accept the resolution as read, seconded by Commissioner Harrington, all in favor.** A roll call vote was taken with Commissioners Harrington, Keyser and Pilipie in favor and Commissioners Martin and Quirk absent.

Commissioner Keyser reported that the concrete apron in front of the firehouse had been completed. Chairman Harrington added that there was a water main break on the Mountain Avenue side of the firehouse, but it has been repaired. Luckily, the masons from G.M. Masonry were doing the masonry work on the concrete apron so they were able to take care of the patch on the side of the firehouse that needed to be replaced due to the water main break.

Commissioner Keyser indicated that the Memorial Day weekend Inspection Night and barbecue had a good turn-out and went very well. The Commissioners told Commissioner Keyser that they were very pleased with how well everything went.

Commissioner Pilipie said that he is working on the key chains which were discussed at the May 6, 2010 monthly meeting to be used as a way to recognize outstanding efforts for members of the department. The Commissioner said he would like to look further to see if he can find something special.

Commissioner Pilipie also pointed out that former Commissioner Alan VanNess' name is still on the Board's checks. Commissioner Keyser said he would ask Robert to call Paychex to have the Commissioner's name removed from the checks.

Commissioner Keyser reported that they just had the Workmen's Compensation audit. The premium will stay the same at \$36,000.00.

Commissioner Keyser said the two fire districts' Boards had met over a year ago for a joint meeting at Town Hall which was open to the public. At that meeting, there

was discussion regarding the career personnel from Fire District #2 riding all the time on EMS calls. At that meeting, there also was discussion about volunteers helping on calls with EMS at night. He asked if that was going to happen. The Chairman said that it's actually being worked on when representatives from each district meet along with the two Chiefs and they hope to have something initiated by July 1, 2010. He hopes also to have a report for the next regular meeting so that it can be voted on.

New Business

Commissioner Keyser said that he was in Washington, D.C. this past April and he was able to sit in on the Safer Grants and firehouse grants discussions. The Safer Grant will be used strictly to keep career firefighters in the big cities employed. For now, other uses will be put on hold.

Commissioner Keyser said that he had received the certificate of inspection for the boilers and just has to get a frame to hang it.

Commissioner Keyser indicated that University Hospital will no longer be an active participant in HealthNet. He has to give the notice to Chief Davidson.

The next order of business was the appointment of a new volunteer member. Secretary Pilipie read **Resolution 10-06-02-27 appointing Patrick Wong as a volunteer member for EMS within Fire District #3. A motion was made by Commissioner Keyser to accept the Resolution, seconded by Chairman Harrington, all in favor. A roll call vote was taken with Commissioners Keyser, Harrington and Pilipie voting in favor with Commissioners Martin and Quirk absent.**

Chairman Harrington indicated that there was a crack in the block of ambulance #38. Sealer was put in to, hopefully, repair it temporarily. The Chairman said that they would no longer be keeping the ambulance as a firefighter rehab ambulance because they will be trading the ambulance in since it would cost \$12,000.00 for a new engine. They hope to have the new ambulance sometime in July or August.

Commissioner Keyser asked why the career staff was wearing shorts since there is an SOP regarding uniforms. The Commissioner said he felt strongly that long pants should always be worn for Inspections, Fire and EMS calls, etc. Commissioner Pilipie felt that shorts are not professional. Chairman Harrington said he felt it was OK to wear shorts around the station and under bunkers, but not on calls. Chairman Harrington said he would speak with Chief Davidson and ask him to give his thoughts at the next work session.

Commissioner Keyser asked about use of the siren from April to October since some volunteers don't carry their phones or pagers on hours when the career men are not on. Chairman Harrington felt that they should not burden the residents with the siren when they are outside more during the good weather. He felt most volunteers have their pagers on when they are around.

Treasurer's Report

Commissioner Keyser reported that checks #4017 – 4071 were paid in the amount of \$45,529.35 for the month of May 2010. **Commissioner Pilipie made a motion to accept the Treasurer's Report as submitted, seconded by Chairman Harrington, all in favor.**

Chairman Harrington asked if Committeeman Coppola had anything to add. He reminded the Board that the signs should be coming soon to advertise the Township concerts. He appreciated the Board allowing the Township to put a sign up in front of the firehouse. He also added that he appreciated being invited for the Memorial Day weekend Inspection Night and said that he was very impressed.

Commissioner Keyser asked what the date was for the fireworks and Committeeman Coppola answered July 2nd with a raindate of July 3rd.

There was no other business to discuss. **A motion to adjourn was made at 7:38 PM by Commissioner Keyser, seconded by Commissioner Pilipie, all in favor.**

Respectfully submitted by:

Paul Pilipie, Secretary