

**The Monthly Work Session of the Board of Fire Commissioners  
District #3, in the Township of Hanover,  
County of Morris, Cedar Knolls, New Jersey  
February 17, 2011**

The meeting was called to order at 7:03 PM on February 17, 2011 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

**Attendees:** Commissioners Thomas Harrington, Gary Keyser, Joseph Martin, Paul Pilipie, Thomas Quirk

Peter DeNegris was present from the public.

The Board stood for the Pledge of Allegiance.

Chairman Harrington reported that he had received two checks from District #2 which were for the last quarter of 2010 for EMS services and also the first payment for 2011 which was received in February for \$17,500.00 covering the first of two payments agreed upon for 2011. The last payment will be in March.

The Chairman said that there were no further meetings with vendors for the fire pumper because it was decided that they would wait until after the election on February 19, 2011 to see if the voters approved spending \$500,000.00 for a fire pumper truck either by bonds or lease/purchase. If the voters approved purchasing this piece of apparatus, then he and Chief Davidson will meet with Crimson in Edison or to look at a KME in Florham Park which was just delivered. Chairman Harrington said that they are trying to get District #6 of Parsippany to bring their new Pierce Top Mount in the evening so more members of the department can look at it.

The Chairman asked Commissioner Keyser if he had spoken with Hartford Boiler Insurance about the boiler valves. The Commissioner said that he and Commissioner Pilipie had looked into it and it looked like the valves were in place. Commissioner Keyser said he would get in touch with Hartford's inspector to straighten it out.

Chairman Harrington relayed that Chief Davidson had heard from Fredric Knapp, Special Counsel to the Board, indicating that he did not have a template relative to Attorney General guidelines detailing what is needed to be in compliance regarding drug testing information so the Chief will be getting information from Morristown and some other towns. He will then prepare some guidelines based on that information and send it to Mr. Knapp. Commissioner Martin said that the Chief should just take the information right off AG (Attorney General) guidelines.

The Chairman asked Commissioner Keyser if he had looked into a sanitizer for the bathroom and the Commissioner said he had forgotten to do so, but would look into it.

Chairman Harrington said that the Board had voted to go to automatic deduction payments for health insurance at the February 3, 2011 regular monthly meeting after speaking with Rocco Siino from Oxford Insurance. The Chairman said that he had spoken with Sylvio Esposito, the Township's Treasurer, who confirmed that it was alright to do. He then asked Commissioner Keyser to handle the paperwork so there should not be any problems with missed payments again.

The Chairman noted that the check had been written for the Board to attend Reverend McNaughton's dinner on March 20, 2011 at 5:00 PM commemorating 40 years as the minister at Hildale Presbyterian Church. Reverend McNaughton also has served 30+ years as the Fire Department's chaplain. The Chairman asked Commissioner Keyser to handle the plaque which the Board will present from the fire department.

Chairman Harrington indicated that he would not be available for the Reorganization Meeting on Tuesday, March 1, 2011 along with the regular meeting on Thursday, March 3, 2011. The Chairman said that he would support whatever slate of officers was decided by the rest of the members since he would not be at the Reorganization Meeting, but he just wanted the Board to know that, if nominated as Chairman, he would accept the nomination. There was a brief discussion in which the Board decided to keep the officers in the same positions as they currently are now and the formal vote would be taken at the scheduled March 1, 2011 Reorganization Meeting. There will be resolutions to be approved at that meeting also. The Chairman suggested that the Board have two separate resolutions drawn up for the attorneys to represent the Board -- Anthony Bucco for general legal work and litigation and Richard Braslow, Special Counsel, for Board related topics regarding Fire District business including billing. The Chairman said he would ask Chief Davidson to have the resolutions prepared for the Reorganization Meeting.

The Chairman suggested having ADP come in to speak to the Board about what they have to offer regarding cost, fees and service. The Board now uses Paychex, but the Chairman felt that ADP has become very competitive and is more customer friendly than they used to be regarding reports.

Commissioner Keyser reported:

- There was a dead short in the parking lot lights.
- Election preparation is complete.
- A roofing contractor came to look at a leak in the slate roof. Commissioner Martin went up on the roof with the contractor and he said that nail holes are rusted right at the peak of the roof and you could see

the plywood under the slate which has to be fixed. The cupola is falling apart and there is one corner where the flashing is missing. The contractor spoke with Chief Davidson. He said the roof isn't too bad, but it needs some maintenance work.

- The State is pushing each fire district to get a website to post everything including officers, financial information, minutes, etc. The Board will have to get someone to enter this information. Commissioner Quirk said that there was some concern in the past about putting minutes on the websites.
- There is one outside member from Whippany who is not a member of the Cedar Knolls fire department. When the Board goes to billing, anyone who is not part of the department might have to join the Second Floor.

Commissioner Quirk said some of the downspouts are hanging which need to be fixed. Part of the weather stripping is coming off between the two joints of the door. There was some discussion regarding several doors which need to be adjusted, fixed or possibly replaced. Commissioner Quirk suggested having Albore Carpentry or someone else come in to fix the doors.

Chairman Harrington said he had received the Interlocal Agreement for gasoline with the Township which he has to send back. This is a five year agreement.

Commissioner Martin said he tried to replace the lightbulbs on the far side of the parking lot wall which houses truck #35. He put new bulbs in and they did not light up. Commissioner Keyser said it was the ballast. Also, the automatic lights are not working correctly along with the sensor. The light over the sink does not work also so Commissioner Keyser said he would look into everything.

Chairman Harrington wanted to thank Commissioner Martin for his time served on the Board of Fire Commissioners since his term was ending. Commissioner Martin responded that he was disappointed that he could not be at some of the meetings because of his work schedule. He also commended the Commissioners saying that this Board does a lot of work that most people don't know about and he thought they all have done a great job. Commissioner Quirk told Commissioner Martin that, although the Commissioner is leaving the Board, they still value his opinions and hope that he will attend future minutes and give input. Commissioner Pilipie felt that Commissioner Martin's time spent on a new command vehicle was very important especially since command vehicles are becoming more and more important to fire companies.

Commissioner Pilipie mentioned that he had spoken with Chad DiGiorgio regarding certificates for smoke detectors' carbon monoxide compliance which is currently conducted by the Hanover Township construction office. The Commissioner asked if the fire department can handle that under fire safety. It currently has been handled by the fire sub code officials although it used to be under the fire department's

purview. The Board agreed that it was worth looking into having it switched over to the department and then the Board could pick up the fee. Also, if done by the Inspectors of the department, the residents and the realtors would like it handled by the department so that they don't have to wait a week to have it checked. The Chairman said they should look into that.

There was no other business to discuss. **Commissioner Keyser made a motion to adjourn, seconded by Commissioner Martin, all in favor.**

Respectfully submitted by:

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Paul Pilipie, Secretary