

**The Monthly Work Session of the Board of Fire Commissioners
District #3, in the Township of Hanover
County of Morris, Cedar Knolls, New Jersey
August 15, 2013**

The monthly meeting was called to order at 7:00 PM on August 16, 2013 in accordance with the Open Public Meeting Act of 1975, Chapter 231.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Thomas Quirk

Absent: Commissioner Maria Florio

Chief James Davidson was absent. Assistant Chief Robert O'Hare and President of the Fire Company, John O'Brien, were present.

A statement of compliance with the Open Public Meeting Act was read by Chairman Quirk followed by a roll call with all Commissioners in attendance except Commissioner Florio.

Report of Committees:

- **Finance** – Commissioner DeNigris reported that 73% of the budget was spent and the Board is at 58% of the budget to date. He urged spending constraint as the Board goes forward.
- **Fire Apparatus Maintenance** – Commissioner Dugan had nothing new to report.
- **Labor Relations** – Chairman Quirk noted that the bills from their Labor Relations attorney still come to his home and asked Commissioner DeNigris to contact them and have future bills sent to the Fire Department's address.
- **Buildings & Grounds** – Chairman Quirk indicated that he had attended the Fire Company meeting and encouraged them to co-ordinate their activities and renovation activities with Commissioner Dugan. The Chairman also apprised them of the structural engineer's report indicating that the building is essentially sound. Commissioner Dugan said he would reach out to Russ Dobson.
- **Planning Committee** – Commissioner Callas reported that not much had changed since the last meeting except that Chief Davidson had contacted the grant writer regarding the SAFER grant and we have until the end of August to submit it.

- **EMS Committee** – Commissioner DeNigris reported that he and Commissioner Dugan had just met with the Fire Company’s committee and have received their current proposal which Commissioner DeNigris handed out to all Board members. Commissioner DeNigris noted that there are some technical/legal issues on which they will need to get an opinion.
- **Website** – Commissioner Callas reported that progress continues.

Old Business

- **Exempt Association Parking Lot Lease** -- Chairman Quirk discussed the Exempt Association parking lot lease issue and said that he had received some documents from Gary Keyser. Chairman Quirk indicated that, for the best interest of the Board, they would have to get a formal title search. Commissioner Dugan indicated that he had received prices from two out of three title search companies and is just waiting for the third.
- **Hanover Township Day** – Chairman Quirk asked the other board members if it would be alright to split the cost of the handouts for Hanover Township Day. There was no objection.
- Commissioner Dugan said that Frank Minerowitz would be back in about three weeks to finish up work on the third floor.

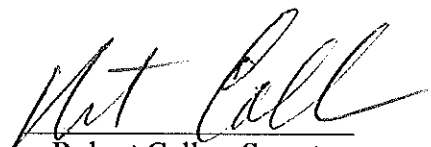
New Business

- Chairman Quirk brought to the Board’s attention a discussion that he had had with Deputy Mayor John Ferramosca regarding the housing units on Justin Court. Apparently, there is concern in some parts of town that they could put a burden on emergency services. Chairman Quirk noted that this type of housing, historically, does not produce a disproportionate share of calls.

There was no other regular business to discuss. **Resolution number 14-08-15-40 was assigned to go into Executive Session at 8:04 PM to discuss Personnel matters. All Commissioners voted in favor with Commissioner Florio absent.**

The monthly work session reopened at 8:13 PM. **A motion to adjourn was made by Commissioner DeNigris, seconded by Commissioner Callas, all in favor, Commissioner Florio absent.**

Respectfully submitted by:


Robert Callas, Secretary