

The September 3, 2015 Meeting of the Board of Fire Commissioners

District #3 in the Township of Hanover

County of Morris, Cedar Knolls, New Jersey

The meeting was called to order at 7:00 PM on September 3, 2015 in accordance with the Open Public Meeting Act of 1975, Chapter 31.

Attendees: Commissioners Robert Callas, Peter DeNigris, Michael Dugan, Maria Florio and Thomas Quirk

Also in attendance were Chief DiGiorgio and Administrator Schultz.

Public Participation: Fire Company member Gary Keyser inquired about results from the annual physical taken in April. He questioned why members have not received results.

Approval of Previous Minutes: Commissioner DeNigris made a motion seconded by Commissioner Callas to approve the minutes of the August 20, 2015 Board Meeting, all in favor.

Treasurer's Report: No report.

Report of the Chief & Board Committees:

- **Chief's Report:** Chief DiGiorgio reviewed his written report on the activities that occurred during the last two weeks and followed up on some topics from the previous meeting.
- **EMS:** Commissioner Dugan made note that we are currently down to 8 volunteer EMT's. He expressed concern that the current volunteers could be overtaxed and that, if something happened, we could lose somebody inadvertently. He floated the concept of developing an emergency plan or some sort of contingency in the event shortages continue. Chief DiGiorgio noted that we currently have 9 members in EMT class, of which about 4 are adults. When they complete the class, they should be able to bring some relief, but probably not until February.

- **Building & Grounds:** Commissioner Dugan reported that the contractor seems to be on time so far with the completion date. He highlighted the progress that has been made. He presented the request for 3 change orders: A removal of the aluminum siding over the Engine Bay to be replaced with clapboard siding that would be primed and painted, work around the cupola and the roof of the cupola. One additional change order concerned re-routing the exhaust vent from the Engine Bay. There was one more change order involving rectifying the air conditioning unit on the roof with a lengthy discussion on the merits and cost involved. There was agreement to spend \$8,900.00 to totally correct the air conditioning issues. There was agreement that a resolution would be forthcoming to adopt the change orders recommended by Commissioner Dugan.
- **Apparatus & Maintenance:** Chief DiGiorgio reported that, based on advice of a mechanic, Unit 30 has been removed from Emergency Response and the equipment moved over to Engine 35. Currently, Unit 30 could be utilized for plowing.
- **Web-Site:** Administrator Schultz stated that the Web-Site has been updated. He also stated that he is straightening out some duplicity regarding invoices. Administrator Schultz said he would look into getting e-mail accounts dedicated to Board business and see what the cost would be.

Old Business -- There was no old business to discuss.

New Business -- A reminder that the Fire Prevention Bureau Meeting will precede the regular Board meeting on September 17, 2015 and it will start at 6:30 PM.

Resolutions – Commissioner Callas read **Resolution 15-09-03-82** accepting the resignation of Firefighter Jason Lysenko. **A motion was made by Commissioner DeNigris, seconded by Commissioner Florio to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-09-03-83** authorizing the expenditure of \$21,021.00 for change orders to the roof and structural improvement project. **A motion was made by Commissioner Dugan, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

Commissioner Callas read **Resolution 15-09-03-84** memorializing the separation of Emergency Medical Technician Loretta Koleser from the Fire District. A motion was made by **Commissioner Florio, seconded by Commissioner DeNigris to adopt the resolution, all in favor.**

A motion for adjournment was made by Commissioner Quirk, seconded by Commissioner Callas, all in favor. The meeting adjourned at 8:45 PM.

Respectfully submitted by:

Robert Callas, Secretary

The above minutes were approved by the Board of Fire Commissioners at a Board meeting on September 17, 2015.